



# Norfolk Public Schools

The cornerstone of a proudly diverse community

October 17, 2019

Dear Parents/Guardians of Sherwood Forest Elementary School:

Please find below information regarding the Norfolk Public Schools administration's plan to address concerns expressed by you and members of the school's staff. As I shared with community stakeholders during the School Board's business meeting on the evening of Wednesday, October 16, 2019, the administration is committed to ensuring that Sherwood Forest Elementary School provides a safe and secure environment that is conducive to high levels of teaching and learning.

Following are the NPS administration's immediate next steps:

- ✦ *The school division's contracted environmental laboratory will conduct a thorough air quality sampling of every classroom and all common spaces within the school. The testing will include evaluating for airborne contaminants such as mold, mildew, and asbestos. This action is weather sensitive; however, the testing has been scheduled. It is our hope to have the sampling completed by the end of this week. The school division expects to receive preliminary results within 24 to 48 hours. We will share the results with you.*
- ✦ *One of the school division's pest management contractors is scheduled to conduct a full interior inspection of the school to include areas that are above ceiling level. This work will begin on Saturday, October 19, 2019.*
- ✦ *In collaboration with the NPS staff of Facilities Management and building level custodial staff, a second pest management contractor will continue to monitor the exterior bait boxes and potential entry points.*

Dr. Michael Cataldo ([mcataldo@nps.k12.va.us](mailto:mcataldo@nps.k12.va.us)), Acting Deputy Superintendent of Academic Affairs, and Mr. John W. Hazelette, ([jhazelette@nps.k12.va.us](mailto:jhazelette@nps.k12.va.us)), Acting Deputy Superintendent of Operations, will serve as your points of contact and will work directly with you should you have any questions or concerns regarding this matter.

Please know that the safety and security of students and staff continues to be the number one priority of the NPS administration. We appreciate all that you do to support your child's(ren's) education at Sherwood Forest Elementary School!

Sincerely,

Dr. Sharon I. Byrdson  
Acting Superintendent of Schools

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